

**MINUTES OF ORDINARY MEETING OF BUNBURY PARISH COUNCIL
9 DECEMBER 2020**

This was a remote meeting. *Councillors and the Parish Clerk participated from their homes by dialing into an audio only conference call. Members of the public were able to listen in to the meeting and participate in the Local Forum by phoning a central number and entering a passcode supplied on request from the Parish Clerk.*

PRESENT: Councillor M Ireland-Jones Acting Chairman
Councillors, N Parker, M Thomas, P Brookfield, G Griffith, L Davies

IN ATTENDANCE: Marilyn Houston, Clerk to the Parish Council, two members of the public, a member of the press and CE Cllr S Pochin.

Technical difficulties delayed the start of the meeting

Cllr Parker paid tribute to former Councillor Blanche Wilgose, a family friend, whom he first met in 1992, was married to George and was a brilliant Parish Councillor twenty-six or more years back. Blanche was the first Chair of the Playing Fields committee and was deeply knowledgeable when establishing the grass playing field. As a school governor Blanche would have met Princess Margaret when she visited the school. Her close association with the Society of Haberdashers led to being granted the freedom of the City of London. Cllr Parker had sent condolences and spoken to the family who had invited him to attend the funeral to pay respects to a marvelous lady. Blanche did many things for the village including achieving the Best Kept Village award, helping to make it the lovely village it is today and will be sadly missed.

OPEN FORUM

A resident enquired about the lack of street lighting in the moss lane/school lane and cross lane area. As it is very dark there could lighting please be considere?. The Borough Councillor, Sarah Pochin will take the request to Highways to investigate.

09.12.01 APOLOGIES

Cllr Ron Pulford, L Potter and G Melia

09.12.02 DECLARATIONS OF INTEREST/REQUEST FOR DISPENSATION

Members were invited to declare any personal interest (non-pecuniary) or disclosable pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.
None

09.12.03 MINUTES

(PARISH COUNCIL ORDINARY MEETING ON 11 NOVEMBER)

The Chairman asked all Members if they accepted the minutes.

RESOLVED: to approve the minutes of the Ordinary Meeting on 11 November. A hard copy will be signed by the Chairman at a future date when safe to do so.

09.12.04 BOROUGH COUNCILLOR'S REPORT – Cllr Pochin reported:-

Cheshire East have been awarded further government funding, £7.8 million to be spent by 22 March. Money is available for small businesses to address covid-related issues e.g outside areas or PPE. SME's are urged to apply via a Covid 19 link on CE website. CE also received funding from the government for cycleways and footpaths. This could possibly apply to the A51 as they have to consider the width of the road etc.

CE held a special Council meeting and passed to move from Cabinet system to decisions made by Committees rather than portfolio holders to aim for more democracy.

Everyone will be getting bin collection information stickers if affected by Holiday period.

Cllr Pochin answered questions from Members.

Cycleways and transport/Transport Plan consultation - are circular footpaths being developed in Bunbury? see Obj 3 No 28 re extend existing to create circular route? Cllr Pochin will enquire about the exact proposal and report back.

Could funding be approved for a pathway outside the resident's garden on school lane just past the Acreage which is a muddy path used for school access? There is mention of access to schools. This came up at previous meetings. Highways may have looked at it. The Clerk will look for emails.

There has been a small road/kerb sweeper today which missed some areas down Darkie Meadow as it goes round parked cars. Cllr Pochin asked for exact areas not done so she could follow it up. It was explained that it brushes leaves out of the kerb to stop them going down drains. Also the gully emptying. Cllr Parker had asked Cheshire East to come in school holidays to school lane. Cllr Pochin will ask again.

The PC had received correspondence from a resident reporting a problem with mud on roads, left by farm vehicles. Cllr Pochin advised that the best way to deal with this was for local residents or anyone who knows the farmer to ring them. The PC may do so if the farmer can be identified or can ask Cllr Pochin to.

Cllr Pochin concluded by wishing everyone a lovely Christmas and will be speaking to all next year.

09.12.05 PARISH COUNCILLORS' REPORTS

The Chairman invited Members to give a brief report on any matters they were aware of, not covered by the agenda.

Cllr Parker reported that when the Co-op re-opened, he had spoken with the Manager about the area around it being a tripping hazard and that the post box needed painting. The painting has now been done and Highways have been contacted. The litter bins outside the co-op are being filled by customers who park and then clear rubbish from their cars. Could consider relocating them.

Cllr Griffith reported that the bin on Darkie meadow may also be full for the same reason. The Lengthsman will be consulted.

Cllr Thomas needed to sign off from the meeting and signed back on.

Cllr Brookfield reported that a new fund has been launched by Police and Crime Commissioner David Keane for police officers and PCSOs to bid for work with local residents on projects which make their area safer. Bunbury and Wrenbury Rural has been allocated a £1,000 grant for bids that address community safety issues. An additional £10,000 has also been allocated to Crewe Local Policing Units to support a larger scale project which addresses local issues.

This Community Police Fund links directly to the recently launched initiative to increase police visibility in every community by providing a dedicated Police Constable (PC) and Police Community Support Officer (PCSO) for all 122 policing communities in Cheshire.

It has been developed using money seized under the Proceeds of Crime Act (PoCA) 2002 to send a clear message to criminals that crime doesn't pay. Grants will be awarded to new, one-off projects that leave a legacy as opposed to continuous year-on-year commitments. This could be, as an example, a road safety project, community engagement activities or a project which supports vulnerable people. Sharon Jones the local PCSO has been in touch with a suggestion for a joint project to reduce speeding by the purchase of Speed Indication Devices.

RESOLVED: to support the suggestion of a SID and the PC might consider partially funding it, to be confirmed at a PC meeting once details are available.

There are no current other police issues, but they are maintaining a presence in the village.

Cllr Thomas reported that the A49 streetlights have been turned off.

Cllr Ireland-Jones reported on volunteers help with planting bulbs around car park and sweeping up leaves. He attended a meeting yesterday to plan for 26 June Village Day. There will be a press release after Christmas. A decision will be made nearer the time whether it goes ahead.

09.12.06 PLANNING MATTERS

09.12.06.1 Planning applications, reserved matters and discharge of conditions applications received from Cheshire East since last meeting.

None received at the date the agenda was published but after that the following applications were received with comments deadlines before the next meeting.

20/5396N 11, Wakes Meadow, Bunbury, CW6 9SH
 Single storey extension and alterations to front elevation
RESOLVED: no comment

20/5410N Edinbane, Wyche Lane, Bunbury, CW6 9PS
Demolition of existing detached garage. Attached new build oak car port and single storey garden room extension
RESOLVED: no comment

09.12.06.2 Decisions made by Cheshire East Council – For information only
 None reported.

09.12.06.3 New Housing Development
 Cllr Ireland-Jones had nothing to report.

09.12.07. PLAYING FIELDS

09.12.07.01 General update from Cllr Parker

Cllr Parker reported that the old chairs have been donated to a school in the Gambia at no cost to the Playing Fields Committee. A few were kept for use outside. The grass is doing well in the area that was levelled and the new grass.

Cllr Ireland-Jones reported that repairs are needed to the fence by the bowling green and some other areas. He is getting quotes and will report back next month.

09.12.07.02 Any other matters - Cllr Ireland-Jones had circulated the design for the new dog and livestock signs. He confirmed that the cost would be £112.79 including delivery.

RESOLVED: to approve the order.

09.12.08. Consultations Cheshire East -To consider responding to any consultations on the CE website.

Transport Consultation – The deadline is 21 January. Anyone can respond as individuals. Members were asked to look at sections 28,30, and 31 regarding buses and school transport before the next meeting.

Car park charges consultation - Anyone might want to comment, as individuals, for example on Nantwich.

09.12.09. Local Policing Issues – To receive an update from local police if available.

None were present.

09.12.10. Village Maintenance team - An update from Cllr Ireland -Jones

There will be some need to top up bark with volunteers in the next few weeks.

09.12.11. Seasonal Events – to receive information on events.

a) Fireworks display – final report on 2020 event

The Fireworks display went ahead on 5 November. Donations totaling 1241.69 has been raised and has been paid into the PC bank account. The surplus over costs is £41.69 to be donated to Tarporley Hospital.

RESOLVED: to top this up to £100

Cllr Ireland-Jones will contact them for bank details to pay this.

b) Christmas - to confirm arrangements

Cllr Parker confirmed the tree is up and the neighbours have kindly agreed to put the lights on all day for no charge. It will be taken down on 12 January.

Cllr Ireland-Jones has spoken to the Vicar who confirmed that church services are going ahead so the PC won't be proposing anything for Christmas Eve. Instead plans are being made for Father Christmas to visit the primary and preschool to give out sweets on 18 December. Cllr Brookfield will confirm arrangements. with the Headteacher and will decorate and label boxes including dietary precautions. Father Christmas will walk round outside to a shed. All will

observe Covid security. The School are grateful. Thanks were given to Cllr Brookfield for her hard work.

09.12.12. Correspondence – To respond to correspondence received.

The Clerk confirmed that all items had been covered.

09.12.13. Casual vacancy - Subject to the notice period having completed without a call for an election, to receive applications from candidates seeking co-option.

The candidate who had attended the last meeting and gave a short presentation was nominated for co-option.

RESOLVED: Laura Godfrey was co-opted.

09.12.14. Finance Matters:

09.12.14.1 Approval of payments: -

09.12.14.1.1 To approve payment of invoices received.

£200 Installation and removal of Christmas tree. Nick Haslam

£240 External audit PK LittleJohn

RESOLVED: approved

09.12.2.14.1.2 Reimbursement of out of pocket expenses.

a) Clerk - 1st half of year 2020/21 for which, a claim form had been circulated, and details given at the meeting.

Item	Charge
1stApril To30th September 2020	Travel (88 miles @£ 0.60pm) 4 x Journeys @ 22 miles per journey
28 May 20	Microsoft Office subscription
18/8/20	Postage
Total amount	£118.67

RESOLVED: Approved

b) Acting Chair, Cllr Ireland-Jones

Item	Charge
Bunbury community scheme phone with TalkMobile Phone contract March 2020	£6.99
April - November 2020 @ £5.00 per month	£40.00
Website hosting for Bunbury Parish Council at IONOS. February	£10.80
March - November @ £6.00 per month	£54.00
Receipts from Timpsons	
Replacement keys for Pavilion	£13.55
Engraving of Chairman's Cup	£14.00

Copies of all invoices supplied.	
Total amount	£139.34

RESOLVED: approved

09.12.14.2 Review of the current year budget and spending

The Parish Council continued the process of setting a budget for 2021/22 by examining the 2019/20 receipts and payments; the current year to end of November actual figures and the anticipated figures to end of March 2021, in a report produced by the Clerk, with three main purposes: -

- 1) **To identify areas of expenditure this year that will need to be budgeted for next year and the estimated level.** Maintenance needs to be increased.
- 2) **To identify additional areas of expenditure in 20/21 which the parish council will need to budget for.** Need to extend the maintenance contract to land around carpark as well as Tweddle Close and Play area. Make the additional hours for the Lengthsman part of annual budget.
- 3) **To estimate the amount of reserves that need to be maintained.** Need to continue to budget for reserves in case of problems with planning applications, next year will need look at the disabled toilet for the pavilion, put money aside also for decorating the pavilion and possible Speed Indication Device.

- 4) **To identify items, such as new schemes, which the parish council would like to be added to next year's budget.** As above.

The budget will be finalised and the precept set at the January meeting.

09.12.14.3 To receive the completed External Audit report.

The Audit report had been circulated and will be shared on the website. The report was good news as no areas of concern raised. The PC asked to formally record thanks to the Clerk.

09.12.15.The Future of the Pavilion Project – to receive an update

The Pavilion is not in a good state of repair and needs improvements including accessible toilet and more spacious changing rooms.

The PC wants to look at a blank page and decide what do we want from a building on the Playing Fields and what the Village wants in relation to other buildings. Sue Harris is willing to do a survey in the paper, The Playing Fields Treasurer should be involved and suggestions were made on others from the village. Should ask Cllr Pochin for advice when it is clear what is needed and wanted, as to what grants and support is available. Consider looking at prefab building. Also, could look at themes e.g.is it for Health & Wellbeing? Look at all age groups and other characteristics being served, green, sustainability, inclusion and accessibility.

RESOLVED to go ahead with a survey and look at terms of reference and decision-making protocols.

Sue Harris's offer to draft some questions was gratefully accepted.

Part 2. (Exclusion of press and public in line with Schedule 12 of the Local Government Act 1972).

09.12.16. Review of Maintenance Contract.

Information had been circulated about the original specification. The PC has a rolling contract that can be changed.

RESOLVED: Review the whole of maintenance for Playground, community space and carpark and draft a specification to go out for quotes.

Cllr Ireland-Jones will produce a draft and circulate it.

..... Chairman

UNCLASSIFIED